

Basic Instruction Program
Implementation Plan for Student Individual Career and Academic Planning

As required by the Colorado Legislature, the Deer Trail School District has implemented a plan for every high school student for their individual career and their academic planning (ICAP). The District will use the on-line services of CollegeInColorado.org.

ICAP individual student services includes:

1. Documentation of student's efforts in exploring their career
2. Written postsecondary and workforce goals
3. Student interest surveys
4. Anticipated postsecondary studies
5. Student's academic progress, including courses taken, any remediation or credit recovery and concurrent enrollment credits earned
6. Sequence of courses reflecting progress toward accomplishment of student's postsecondary and workforce objectives
7. Record of student's college applications or alternative applications
8. Record of student's progress toward securing scholarships, work-study, student loans and grants

By September 30, 2011, the Deer Trail School District will provide ICAP access and assistance for every student in grades 9 -12, with services beginning with students in the sixth grade. Specifically:

1. ICAP access and assistance shall be provided at a minimum, annually and will include participation by the student, parents or legal guardian, school counselor, school administrator, school personnel and through the use of CollegeInColorado.com.
2. Each year's ICAP review shall indicate any differences from the previous year's ICAP including but not limited to: goal revision, new postsecondary career and educational plans, financial aid opportunities and changes in academic courses.
3. School counselors, school administrators and school personnel shall collaborate to ensure that each student and their parents or legal guardians receive information and advising regarding the relationship between the ICAP and postsecondary goals and expectations.
4. The ICAP and ICAP-related data shall be available upon request to the student, parents or legal guardian and educators, in both electronic and printable form.
5. The students' ICAPs will be stored on CollegeInColorado.com.

ADOPTED October 2010